## UNITED STATES ATTORNEY'S OFFICE EASTERN DISTRICT OF WISCONSIN

Human Resources Office Federal Courthouse

517 E. Wisconsin Avenue, Suite 530

Milwaukee, WI 53202 ATTN: Lidia Cortes

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The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things.

Projected No. 3

of Volunteers:

Internship Milwaukee, WI

Location(s):

Cover letter, resume, official law school transcript, legal writing **Application** Material

sample, dates when available, and telephone number(s) where a

student can be reached in the day and evenings

**Qualifications:** First-year (second semester), second- and third-year law students.

> Law school graduates are not eligible for summer positions. **Must** be a U.S. citizen and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

September 1<sup>st</sup> for Spring Program (January - May) **Application** February 1<sup>st</sup> for Summer Program (June - August) Deadline:

May 1<sup>st</sup> for Fall Program (September - December)

**Minimum Weeks** 

**Required:** 

10 weeks

Salary: Volunteer (without compensation) or work-study credit

**Assignments:** Typical assignments will include assisting with all facets of case

> preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and

assembling exhibits for trial.

Web Site: www.usdoj.gov/usao/wie/